



# Airport Bylaws.

2017

## INDEX

|  |    |
|--|----|
| 1. INTERPRETATION .....  | 5  |
| 2. PENALTIES .....   | 8  |
| 3. PROHIBITED ACTS .....                                       | 9  |
| 3(1) Aircraft Parking .....                                    | 9  |
| 3(2) Securing Aircraft .....                                   | 9  |
| 3(3) Emergency stop switch etc .....                           | 9  |
| 3(4) Misuse of Communications .....                            | 9  |
| 3(5) No Smoking .....  | 9  |
| 3(6) Radio interference.....                                   | 10 |
| 3(7) False Alarms.....   | 10 |
| 3(8) Unattended Baggage .....                                  | 10 |
| 3(9) Allow anything on Airport where forbidden .....           | 10 |
| 3(10) Not to return with Vehicle, Animal etc for 24 hours..... | 10 |
| 3(11) Persons required to leave .....                          | 10 |
| 3(12) Persons not to return for 24 hours.....                  | 10 |
| 3(13) Prohibited Persons.....                                  | 10 |
| 3(14) Persons to keep Animals under control.....               | 11 |
| 3(15) Intoxicated on Airport land or property .....            | 11 |
| 3(16) No Demonstration, procession or public assembly.....     | 11 |
| 3(17) No display of Flags or Banners etc.....                  | 11 |
| 3(18) Obstruction .....  | 11 |
| 3(19) Uncovered refuse containers and Litter.....              | 11 |
| 3(20) Safety Clothing and Equipment.....                       | 11 |
| 3(21) Not to remove Baggage Trolleys.....                      | 11 |
| 3(22) Misuse of Baggage Trolleys .....                         | 12 |
| 3(23) Loiter etc .....   | 12 |
| 3(24) Emergency Exits .....                                    | 12 |
| 3(25) Evacuation .....   | 12 |
| 3(26) Fail to comply with notices etc.....                     | 12 |
| 3(27) Board Aircraft .....                                     | 12 |
| 3(28) Tampering with Aircraft .....                            | 12 |
| 3(29) Tampering with Equipment .....                           | 12 |
| 3(30) Failure to report damage.....                            | 12 |
| 3(31) Spitting and Chewing Gum.....                            | 12 |

3(32) Private Hire Vehicles.....13  
3(33) Courtesy  
Bus.....  
.... 13  
3(34) Skateboards / roller skates  
etc.....13  
3(35) Tampering with Lifts etc .....13

|  |    |
|--|----|
| 4. ACTS FOR WHICH PERMISSION IS REQUIRED .....   | 13 |
| 4(1) Aircraft Engine Running .....   | 13 |
| 4(2) Cleaning etc of Aircraft and Vehicles.....  | 13 |
| 4(3) Fires.....  | 13 |
| 4(4) Filling or Discharging liquid fuel.....   | 14 |
| 4(5) Prohibition Notice .....  | 14 |
| 4(6) Climbing etc .....  | 14 |
| 4(7) Not to cause annoyance .....  | 14 |
| 4(8) Apparatus etc.....  | 14 |
| 4(9) Animal grazing .....  | 14 |
| 4(10) Aerodrome Perimeter Fence .....  | 14 |
| 4(11) Restricted Access .....  | 14 |
| 4(12) Offer of Service .....   | 15 |
| 4(13) Offer of Vehicle for Hire .....  | 15 |
| 4(14) Display Signs .....  | 15 |
| 4(15) Begging.....   | 15 |
| 4(16) Gaming .....   | 15 |
| 4(17) Wearing of Passes .....  | 15 |
| 4(18) Displacement .....   | 15 |
| 4(19) Entering Vehicles etc .....  | 16 |
| 4(20) Photographs.....   | 16 |
| <br>   |    |
| 5. PROHIBITED ACTS ON PARTS OF THE AIRPORT TO WHICH<br>THE<br>ROAD TRAFFIC ENACTMENTS DO NOT APPLY ..... | 16 |
| 5(1) Driving offences .....  | 16 |
| 5(2) Not to cause danger with a Vehicle .....  | 16 |
| 5(3) Obstruction .....   | 16 |
| 5(4) Obstruction causing danger .....  | 17 |
| 5(5) Fail to set Handbrake etc .....   | 17 |
| 5(6) Use of Vehicles .....   | 17 |
| 5(7) Fuel and Exhaust Systems .....  | 17 |
| 5(8) Passenger Safety and Insecure Load .....  | 17 |
| 5(9) Permitted areas for Vehicles .....  | 17 |
| 5(10) Failure to stop .....  | 18 |
| 5(11) Failure to comply with a direction .....   | 18 |
| 5(12) No Waiting or Parking .....  | 18 |
| 5(13) Failure to remove .....  | 18 |
| 5(14) Parking and Airside driving .....  | 18 |

|   |    |
|---|----|
| 6. ACTS FOR WHICH PERMISSION IS REQUIRED ON PARTS OF THE AIRPORT WHICH THE ROAD TRAFFIC ENACTMENTS DO NOT APPLY ..... | 18 |
| 6(1) Drive or place Vehicle .....   | 19 |
| 6(2) Lights on Vehicles .....   | 19 |
| 6(3) Parking.....   | 19 |
| 6(4) Unattended Vehicles .....  | 19 |
| 7. TAXIS.....   | 19 |
| 7(1) Ply for Hire .....   | 19 |
| 7(2) Authorised Standing.....   | 19 |
| 7(3) Permitted Number Standing .....  | 19 |
| 7(4) Disabled Taxis .....   | 20 |
| 7(5) Obstruction .....  | 20 |
| 7(6) Washing Down.....  | 20 |
| 7(7) No more than one Taxi or Private Hire Vehicle .....  | 20 |
| 7(8) Immediate hire .....   | 20 |
| 7(9) Wearing of Taxi or Private Hire Badges .....   | 20 |
| 7(10) Filling Vacancies .....   | 20 |
| 7(11) Carriage of luggage.....  | 21 |
| 8. GENERAL.....   | 21 |
| 8(1) State Name and Address .....   | 21 |
| 8(2) Vehicle Accident Reporting .....   | 21 |
| 8(3) Aircraft Accident Reporting .....  | 22 |
| 9. LOST PROPERTY .....  | 22 |
| 9(1) Application of Bylaws .....  | 22 |
| 9(2) Person who finds property .....  | 22 |
| 9(3) Property to be delivered to Lost Property Office.....  | 23 |
| 9(4) Records of lost property .....   | 23 |
| 9(5) Claim of property.....   | 23 |
| 9(6) Disposal of property .....   | 24 |
| 9(7) Power to open packages etc.....  | 24 |

10. REVOCATION OF BYLAWS.....26

# CORNWALL AIRPORT NEWQUAY

## BYLAWS 2017

### CORNWALL AIRPORT LTD BYLAWS

Cornwall Airport Limited in exercise of the powers conferred on it by sections 63 and 64 of the Airports Act 1986 and of all other powers enabling it in that behalf, hereby makes the following Bylaws which shall apply within Cornwall Airport Newquay<sup>1</sup>:-

#### 1. INTERPRETATION

1(1) In these Bylaws:-

|                       |  |
|-----------------------|--|
| “Accident”            | means an unintended occurrence which has an adverse physical result;   |
| “Aircraft”            | means a heavier than air power-driven flying machine and includes aeroplane (land plane), aeroplane (seaplane), aeroplane (amphibian), aeroplane (self-launching motor glider), powered lift (tilt rotor) and rotorcraft (helicopter and gyroplane); |
| “the Airport”         | "Airport" means the aggregate of the land, buildings and works comprised in Cornwall Airport Newquay delineated in red on the maps attached to these Bylaws and marked “Maps referred to in the Cornwall Airport Newquay Bylaws 2017”;               |
| “the Airport Company” | means Cornwall Airport Limited (CAL), and where the context so requires references in these Bylaws to the Airport Company shall include a reference to any person engaged  |

<sup>1</sup> Cornwall Airport Newquay (formerly Newquay Cornwall Airport) was designated for the purpose of section 63 of the Airports Act 1986 by the Airport Bylaws (Designation) Order 2009 (SI 2009/2576)

|                          |   |
|--------------------------|---|
|                          | (whether by employment or otherwise) by the Airport Company;  |
| “Airport Official”       | has the same meaning as in section 63(4) of the Airports Act 1986;  |
| “Airside”                | "airside area" means that part of the airport lying within the perimeter fence to which access is controlled by security check points and any other authorised entry point and including all stands, aprons, taxiways and the runway; |
| “Airside Driving Permit” | means a valid driving permit issued by the Airport Company or authorised for use within the airside areas at the Airport;   |
| “Animal”                 | means any animal wild or domesticated except in Bylaw 9(2) where it has the same meaning as in section 170(8) of the Road Traffic Act 1988;   |
| “Authorised Standing”    | means that part of the Airport indicated by the Notice “authorised standing for taxis” or a place which has been designated for use by a Taxi by the Airport Company or a Constable;  |
| “Badge”                  | means any badge issued to the driver of a Taxi under the Town Police Clauses Act 1847, the Local Government (Miscellaneous Provisions) Act 1976 or the London Hackney Carriages Act 1843;   |
| “Competence to Drive”    | means written authority issued to a person by his current employers which authorises that person to drive and operate a particular class of vehicle;  |
| “Constable”              | includes any person having the powers and privileges of a constable;  |

|                           |   |
|---------------------------|---|
| “Courtesy Bus”            | means any Vehicle used to transport passengers to or from the Airport and provided by (a) the operator of an offsite car park (or his servants or agents) or (b) any other company, firm or individual offering such transport as part of a commercial arrangement; |
| “Critical Part”           | means any part of the Airport designated as a security restricted area by the Secretary of State under section 11A of the Aviation Security Act 1982;   |
| “Customs and Excise Acts” | has the same meaning as in the Customs and Excise Management Act 1979;  |
| “Dangerously”             | for the purposes of clause 5(1)a shall have the same meaning as in section 2A of the Road Traffic Act 1988;   |
| “Lost Property Office”    | means any building or part of a building at the Airport which has been designated for that purpose by the Airport Company;  |
| “Managing Director”       | means the person for the time being undertaking the role of managing director defined in the Airport’s aerodrome manual;  |
| “Notice”                  | means any object or device (whether fixed or portable) for conveying warnings, information, requirements, restrictions or prohibitions of any description;  |
| “Operator”                | in relation to any Aircraft means the person who at the relevant time has the management of the Aircraft;   |
| “Portable Music Machine”  | means a portable radio, cassette player, compact disc player, television, computer games machine or any other   |

|                            |  |
|----------------------------|--|
|                            | portable device capable of transmitting audio sound;   |
| “Private Hire Vehicle”     | means a motor vehicle which is (a) constructed or adapted to seat fewer than 9 passengers, (b) made available for hire with the services of a driver for the purposes of carrying passengers, and (c) licensed under the Local Government (Miscellaneous Provisions) Act 1976 but does not include a hackney carriage or Public Service Vehicle; |
| “Public Service Vehicle”   | means (a) a motor vehicle which is adapted to carry more than 8 passengers and is used for carrying passengers for hire or reward or (b) a motor vehicle which is not so adapted but which is used for carrying passengers for hire and reward at separate fares in the course of a business of carrying passengers;                             |
| “Restricted Access”        | means that access is only available to specific persons who, having satisfied pre-conditions set by the Airport Company, are permitted to have such access by the Airport Company;   |
| “Road Traffic Enactments”  | has the same meaning as in section 63(3) of the Airports Act 1986;   |
| “Senior Airfield Engineer” | means the person for the time being undertaking the role of senior airfield engineer defined in the Airport’s aerodrome manual;  |
| “Taxi”                     | means a hackney carriage licensed under the Local Government (Miscellaneous Provisions) Act 1976 the London Hackney Carriages Act 1843 or a Private Hire Vehicle;  |

|                     |  |
|---------------------|--|
| “Taxi Feeder Park”  | means any area of the Airport indicated by the Notice ‘Taxi Feeder Park’;  |
| “Terminal Building” | means that building or buildings at the Airport used as terminals for passengers arriving at or departing from the Airport;  |
| “Ticket”            | means a ticket, token, plastic card or electronic device;  |
| “Vehicle”           | means any mechanically propelled conveyance or manually operated apparatus on wheels and includes trailers, items of plant that operate as wheeled vehicles and as static apparatus. |

1(2) These Bylaws may be cited as the Cornwall Airport Newquay Bylaws.

1(3) No provision in these Bylaws shall apply to any member of a fire, police or ambulance service when he is acting in the course of duty, or to any emergency vehicle being used by such person.

## 2. PENALTIES

- 2(1) Any person contravening any of the following bylaws shall be liable on summary conviction to a fine which, in respect of a contravention of bylaws 3(5), 3(10), 3(16), 3(19), 3(21), 3(22), 3(23), 3(32), 3(33) and 3(36) shall not exceed the standard scale level 2.
- 2(2) Except as provided for in 2(1) and 2(3), any person contravening any other of these bylaws shall be liable on summary conviction to a fine which shall not exceed the standard scale level 3.
- 2(3) Any person contravening any of the following bylaws shall be liable on summary conviction to a fine which, in respect of a contravention of bylaws 3(4), 3(6), 3(7), 3(8), 4(1), 4(2), 4(4), 4(12), 4(17), 5(1)(a), 5(1)(b), 5(1)(c), 5(7), 5(9), 6(2) and 6(4) shall not exceed the standard scale level 4.

2(2) These bylaws are without prejudice to the right of the Airport Company to impose an immediate ban on any person, group or body that may be in breach of these bylaws for a fixed period of time.

2(4) The standard scale is that set from time to time under section 37 of Part III of the Criminal Justice Act 1982 c.48 and as of September 2012 were set at Level 1 £200; Level 2 £500; Level 3 £1,000 and Level 4 £2,500.

### **3. PROHIBITED ACTS**

**No person shall:**

#### **3(1) Aircraft Parking**

except in the case of emergency, place an Aircraft other than in the place and position designated for that Aircraft by the Airport Company;

#### **3(2) Securing Aircraft**

fail to secure against movement or any unauthorised entry any stationary Aircraft which is not in a hangar;

#### **3(3) Emergency stop switch etc**

except in the case of an emergency intentionally operate any switch or level of any escalator, travelator, lift or any other automatic conveyance for passengers, baggage or goods upon or near to which is displayed a Notice stating that the switch or lever is only to be operated in an emergency;

#### **3(4) Misuse of Communications**

- a. tamper with or misuse any telephone, telecommunications, navigation aids or other apparatus provided for transmitting and receiving messages at the Airport;
- b. charge laptops, phones or other communication devices other than in designated areas;

#### **3(5) No Smoking**

smoke or bring a naked light into or light any naked light in:

- a. any place where any such act is prohibited by a Notice;

- b. any place(s) other than such place(s) designated for such purpose from time to time;
- c. and including for the avoidance of doubt any part of a Critical Part or any Airside area; or
- d. any place where that person knew or had reasonable grounds to suspect that such act was prohibited;

3(6) **Radio interference**

operate or use any radio transmitter or other thing capable of radiating electrical interference in such a way as to adversely affect or be likely to adversely affect the operation of any communication, navigation or other systems at the Airport unless with prior approval of the Managing Director or his nominated deputy or Senior Airfield Engineer of the Airport Company;

3(7) **False Alarms**

knowingly by any means give a false bomb warning or a false fire, ambulance, or other emergency alarm;

3(8) **Unattended Baggage**

leave any baggage or other item unattended in any part of the Airport;

3(9) **Allow anything on the Airport where forbidden**

allow any Vehicle, Animal or thing to be on the Airport after its presence on the Airport has been forbidden by a Constable or an Airport Official;

3(10) **Not to return with Vehicle, Animal etc for 24 hours**

having removed any Vehicle, Animal or thing at the request of a Constable or an Airport Official allow that Vehicle, Animal or thing to re-enter the Airport for a period of at least twenty-four hours thereafter unless otherwise permitted to do so by a person with lawful authority;

3(11) **Persons required to leave**

remain on the Airport, after having been requested by a Constable or an Airport Official to leave;

3(12) **Persons not to return for 24 hours**

having left the Airport at the request of a Constable or Airport Official, re-enter the Airport for a period of twenty-four hours thereafter except as a bona fide airline passenger;

3(13) **Prohibited Persons**

enter the Airport, except as a bona fide airline passenger, whilst having been prohibited from entering by the Airport Company under bylaw (2) by communication in writing, which shall include communication by electronic means or facsimile;

3(14) **Persons to keep Animals under control**

fail to keep any Animal under control or permit any Animal to foul any footpath or building, provided that in proceedings for an offence against this bylaw it shall be a defence for the person charged to prove that he took all reasonable precautions and exercised all due diligence to avoid the commission of the offence;

3(15) **Intoxication or Drugs Possession on Airport land or property**

be under the influence of alcohol, drugs or other intoxicating substances in any part of the Airport;

3(16) **No Demonstration, procession or public assembly**

organise or take part in any demonstration, procession or public assembly likely to obstruct or interfere with the proper use of the Airport or obstruct or interfere with the comfort and convenience or safety of passengers or persons using the Airport;

3(17) **No display of Flags or Banners etc**

display any flags, banners or emblems either without the permission of the Airport Company and/or likely to cause a breach of the peace on any part of the Airport;

3(18) **Obstruction**

a. intentionally obstruct or interfere with the proper use of the Airport or with any person acting in the execution of his duty in relation to the operation of the Airport; or

- b. intentionally obstruct any other person in the proper use of the Airport, or behave so as to give reasonable grounds for annoyance to other persons in the Airport;

3(19) **Uncovered refuse containers and litter**

leave uncovered refuse containers on any part of the Airport or drop, leave, throw or otherwise deposit anything in such circumstances as to cause, contribute to, or tend to lead to damage to property (including Aircraft) or the defacement by litter, pollution or waste substances of any part of the Airport;

3(20) **Safety Clothing and Equipment**

at any time fail to wear any safety-related clothing or to use any safety-related equipment as required by the Airport Company;

3(21) **Not to remove Baggage Trolleys**

remove from the Airport any baggage trolleys provided for passenger use by the Airport Company;

3(22) **Misuse of Baggage Trolleys**

misuse any baggage trolley provided for passenger use by the Airport Company;

3(23) **Loiter etc**

loiter on, frequent or remain on the Airport without reasonable cause;

3(24) **Emergency Exits**

obstruct any of the emergency exits at the Airport;

3(25) **Evacuation**

in an emergency and without reasonable excuse, fail to evacuate or remain in any building or in any place on the Airport when instructed to do so by a Constable, an Airport Official or the Airport Company;

3(26) **Fail to comply with notices etc**

whether on foot or whilst driving or propelling a Vehicle neglect, fail or refuse to comply with an indication or direction given by a Constable or Airport Official or by Notice exhibited by or on behalf of the Airport Company;

**3(27) Board Aircraft**

board any Aircraft without the authority of the person in charge of it;

**3(28) Tampering with Aircraft**

tamper or interfere with any Aircraft or anything used in connection with any Aircraft, including navigational aids at the Airport;

**3(29) Tampering with Equipment**

tamper or interfere with or misuse any equipment, apparatus, etc used for or in connection with the control of access of persons or Vehicles to any part of the Airport;

**3(30) Failure to report damage**

without reasonable excuse fail to report damage howsoever caused to an Aircraft or apparatus to its owner or a person having charge of it;

**3(31) Spitting & Spitting out of Chewing Gum**

spit (including spitting or depositing chewing gum), on the floor, side or wall of any Vehicle, car, or in any building, or on any pavement within the Airport;

**3(32) Private Hire Vehicles**

cause or permit a Private Hire Vehicle except a Private Hire Vehicle authorised by the Airport Company to enter the Airport for the purpose of loading or unloading passengers, provided that it shall not be an offence for pre-booked Private Hire Vehicle to load passengers at the Airport;

**3(33) Courtesy Bus**

cause or permit a Courtesy Bus except a Courtesy Bus authorised by the Airport Company to enter the Airport for the purpose of loading or unloading passengers provided that it shall not be an offence for the pre-booked Courtesy Bus to load passengers at the Airport;

**3(34) Skateboards / roller skates etc**

use skateboards, roller skates, quad bikes or micro electric or petrol/diesel propelled scooters or similar modes of transportation anywhere on the Airport except bona fide scooters or wheelchairs for and by persons with a disability;

3(35) **Tampering with Lifts etc**

tamper or interfere with or misuse any lift, escalator, tracked transit system, conveyer belt, or any mechanical or electrical or electronic apparatus used in connection with the operation of the Airport.

#### **4. ACTS FOR WHICH PERMISSION IS REQUIRED**

No person shall perform any of the following acts, unless the permission of the Airport Company has first been obtained or unless the act is performed by a person acting with lawful authority or reasonable cause or excuse in circumstances in which the obtaining or permission would be likely to hinder that person in so acting.

Except in the circumstances noted at 4, no person shall:

4(1) **Aircraft Engine Running**

run an Aircraft engine in a hangar or in an area other than that designated for that purpose by the Airport Company;

4(2) **Cleaning etc of Aircraft and Vehicles**

clean, service or maintain Aircraft, Vehicles or equipment in areas where such activities are prohibited by any Notice issued by the Airport Company;

4(3) **Fires**

by any act or omission, cause or permit a fire to occur except in a place constructed for that purpose;

4(4) **Filling or Discharging Liquid Fuel**

fill or discharge from any container, including any part of a Vehicle, liquid fuel elsewhere than in a place approved for the purpose by the Airport Company;

4(5) **Prohibition Notice**

fail to comply with any Notice prohibiting or restricting access to any building, road or any part of the Airport;

4(6) **Climbing etc**

climb any wall, fence, barrier, railing or post;

4(7) **Not to cause annoyance or physical/verbal abuse**

sing, dance, shout, play a musical instrument, operate a Portable Music Machine set at an unacceptable sound level or behave in such a way as to give reasonable cause for annoyance to any other person;

4(8) **Apparatus etc**

erect or use any apparatus for transmission, receipt, recording, reproduction or amplification of sound, speech or images for commercial purposes;

4(9) **Animal grazing**

graze Animals;

4(10) **Aerodrome Perimeter Fence**

place any building, structure, equipment, Vehicle or container or any other item within three metres of any fence forming the boundary of the aerodrome;

4(11) **Restricted Access**

- a. enter or leave the Airport otherwise than through a gate or entrance or exit for the time being provided by the Airport Company for that purpose;
- b. enter any part of the Airport to which members of the public are not for the time being admitted;
- c. enter any part of the Airport to which only certain members of the public are admitted due to the status of their ticket or other relevant membership, for example the business lounge or similar executive area;
- d. enter the Airport with a Public Service Vehicle not being a public service vehicle hired as a whole;

- e. drive a Vehicle Airside elsewhere than in a place provided for the passage or accommodation of such a Vehicle;
- f. except in the case of an emergency enter or remain on any part of the Airport Company's premises which is marked by a Notice exhibited in a conspicuous position on or near such part of the premises as being not available for entry by the public;
- g. with or without a Vehicle enter that part of the Airport known as the Aircraft manoeuvring area without first obtaining the permission and clearance of air traffic control;

#### 4(12) **Offer of Service**

sell or distribute anything, offer or advertise anything for sale or hire, make any offer of services for reward or perform any services for reward;

#### 4(13) **Offer of Vehicle for Hire**

in the Terminal Building or other public building, car parks or any other public place on the Airport offer his or any other Vehicle for hire or perform any services in relation to the supply or hire of a Vehicle unless authorised to do so by the Airport Company;

#### 4(14) **Display Signs**

post, distribute or display any Notice, advertisement, sign, circular or other written or printed matter except on premises which the person posting, distributing or displaying it, is authorised to occupy and when the posting, distribution or display is effected in accordance with the terms of his occupation;

#### 4(15) **Begging**

beg or solicit funds or contributions of any kind;

#### 4(16) **Gaming**

engage, or agree to engage, in unauthorised bookmaking, gaming, betting or wagering nor pay, receive, or settle bets with any other person save with the consent of the Airport Company;

#### 4(17) **Wearing of Passes**

other than a bona fide airline passenger, while in an Airside Area fail to wear a pass issued to the person by or on behalf of the Airport Company so that it is visible at all times;

4(18) **Displacement**

remove, displace, deface or alter any structure, building or other property (including any Notice), forming part of, or provided for, or in connection with the Airport;

4(19) **Entering Vehicles etc**

enter or get onto any Vehicle, truck, trolley, equipment, apparatus or Aircraft steps or tamper or interfere with the brake or other part of its mechanism;

4(20) **Photographs**

take photographs in areas of the Airport that have Restricted Access including the security search zone as indicated by Notices.

**5. PROHIBITED ACTS ON PARTS OF THE AIRPORT TO WHICH THE ROAD TRAFFIC ENACTMENTS DO NOT APPLY**

The following acts are prohibited on any part of the Airport to which the Road Traffic Enactments do not apply:

**No person shall:**

5(1) **Driving offences**

drive a Vehicle:

- a. Dangerously;
- b. without use of a seatbelt;
- c. without due care and attention, or without reasonable consideration for other persons using that part of the Airport;
- d. whilst using a mobile telephone;
- e. whilst drunk or under the influence of drink or drugs or other intoxicating substances; or

- f. without reasonable excuse in excess of the speed designated for the purpose of this Bylaw; the speed designated for the purpose of this Bylaw is such speed as may be indicated by a Notice displayed on or adjacent to the road in question;

5(2) **Not to cause danger with a Vehicle**

use, cause or permit to be used, any Vehicle in such a way as to cause or to be likely to cause, danger or nuisance to any person;

5(3) **Obstruction**

except in an emergency, leave or park a Vehicle or cause it to wait for a period in excess of the permitted time in an area where the period of waiting is restricted by Notice;

5(4) **Obstruction causing danger**

except in an emergency, when in charge of a Vehicle cause or permit the Vehicle to stand so as to cause any obstruction, or so as to be likely to cause danger to Aircraft, person or property;

5(5) **Fail to set Handbrake etc**

cause or permit any Vehicle to be left unattended unless any parking brake or restraining device with which the Vehicle is equipped is properly engaged;

5(6) **Use of Vehicles**

use, cause or permit to be used any Vehicle which fails to comply with any braking, steering, lighting, tyre or electrical requirements which apply to that type of Vehicle if it were to be operated on a road to which the Road Traffic Enactments apply, or use, cause or permit to be used any Vehicle where the safety locking devices are not in good working order;

5(7) **Fuel and Exhaust Systems**

use, cause or permit to be used any Vehicle unless the condition of the fuel and exhaust systems is at all times such that no danger or nuisance is caused or is likely to be caused to any person or property;

5(8) **Passenger Safety and Insecure Load**

use, cause or permit to be used:-

- a. any Vehicle unless such Vehicle and all parts and accessories of such Vehicle are at all times in such condition, and the number of passengers carried by such Vehicle, the manner in which any passengers are carried in or on such Vehicle, and the weight, distribution, packing and adjustment of the load of such Vehicle are such that no danger is caused or is likely to be caused to any person in or on such Vehicle or on the Airport; or
- b. any Vehicle unless the load carried by such Vehicle is at all times so secured, if necessary by physical restraint other than its own weight, and is in such a position that neither danger nor nuisance is caused or is likely to be caused to any person or property by reason of the load or any part thereof falling or being blown from such Vehicle, or by reason of any other movement of the load or any part thereof in relation to such Vehicle;

5(9) **Permitted areas for Vehicles**

except in an emergency, cause or permit Vehicles, or Aircraft servicing equipment or persons to enter those parts of the Airport licensed for the surface movement of Aircraft including the manoeuvring area, aprons and any part of the Airport provided for the maintenance of Aircraft except those parts specifically designated by the Airport Company for use by Vehicles, Aircraft servicing equipment or persons;

5(10) **Failure to stop**

when the driver of a Vehicle, without reasonable excuse, fail to stop when required by a Constable or an Airport Official so to do;

5(11) **Failure to comply with a direction**

when the driver of a Vehicle, without reasonable excuse, fail to comply with any direction for the regulation of traffic given by a Constable, Airport Official or Notice;

5(12) **No Waiting or Parking**

without reasonable excuse wait in or park a Vehicle on any part of the Airport not otherwise governed and controlled pursuant to the Road Traffic Enactments elsewhere than in a place designated for that purpose;

5(13) **Failure to remove**

when in charge of a Vehicle, without reasonable excuse, fail to remove it from any parking place when required to do so by a Constable, an Airport Official, the Airport Company, condition of their ticket or by Notice.

5(14) **Parking and Airside driving**

- a. attempt to leave car parks without paying the fee properly due;
- b. park or drive on private roads in the Airport unless prior approval is obtained from the Airport Company;
- c. park in any place that blocks any entrance or entrances to any part of the Airport;
- d. drive a Vehicle or piece of plant Airside without first being in possession of a current Airside Driving Permit personally allocated to him by the Airport Company;
- e. drive a Vehicle or piece of plant Airside without wearing seatbelts where provided;
- f. use a mobile telephone whilst driving a Vehicle or piece of plant Airside;

**6 ACTS FOR WHICH PERMISSION IS REQUIRED ON PARTS OF THE AIRPORT TO WHICH THE ROAD TRAFFIC ENACTMENTS DO NOT APPLY**

No person shall perform any of the following acts on any part of the Airport to which the Road Traffic Enactments do not apply, unless the permission of the Airport Company has first been obtained or unless the act is performed by a person acting with lawful authority or excuse in circumstances in which the obtaining or permission would be likely to hinder that person in so acting:

Unless permission has been granted in accordance with paragraph 6 above, no person shall:

6(1) **Drive or place Vehicle**

drive or operate or place a Vehicle elsewhere than in a place provided for the passage or accommodation of such a Vehicle;

**6(2) Lights on Vehicles**

drive or leave any Vehicle which does not comply with any of the lighting requirements which apply on those parts of the Airport to which the Road Traffic Enactments do apply;

**6(3) Parking**

leave any cargo or baggage or park any Vehicle or equipment elsewhere than in a place provided by the Airport Company for the accommodation of such cargo or baggage or the parking of such a Vehicle or equipment;

**6(4) Unattended Vehicles**

- a. leave any Vehicle unattended; or
- b. leave any Vehicle with a removable ignition key unattended when the ignition key is in the Vehicle.

**7. TAXIS & PRIVATE HIRE VEHICLES****7(1) Ply for Hire**

No person shall cause or permit a Taxi to ply for hire or load passengers unless authorised to do so by the Airport Company.

**7(2) Authorised Standing**

No person shall knowingly cause or permit any Vehicle other than a Taxi or Private Hire Vehicle to stand on an Authorised Standing.

**7(3) Permitted Number Standing**

No person shall cause or permit a Taxi or Private Hire Vehicle to stand on an Authorised Standing in excess of the maximum permitted number of Taxis or Private Hire Vehicle as indicated by a Notice at the head of the Authorised Standing.

**7(4) Disabled Taxi or Private Hire Vehicle**

No person shall allow a disabled Taxi or Private Hire Vehicle to be left on an Authorised Standing longer than is reasonably necessary to effect removal unless such disablement is temporary and is remedied without delay.

7(5) **Obstructions**

No person shall for the purpose of plying for hire with a Taxi or Private Hire Vehicle or obtaining fares enter any building or intentionally obstruct any carriageway, footpath or building or act in such a manner as to give reasonable grounds for annoyance.

7(6) **Washing Down**

No person shall wash down or clean out a Taxi or Private Hire Vehicle on an Authorised Standing.

7(7) **No more than one Taxi or Private Hire Vehicle**

No person who has driven a Taxi or Private Hire Vehicle onto the Airport shall, while that Taxi remains on the Airport, drive another Taxi onto the Airport.

7(8) **Immediate hire**

No person shall without reasonable excuse leave a Taxi or Private Hire Vehicle on any Authorised Standing unless willing for the Taxi to be hired immediately.

7(9) **Wearing of Taxi or Private Hire Vehicle Badges**

No person shall when operating as a taxi or Private Hire Vehicle driver arriving at an Authorised Standing fail to display or produce his Badge to a Constable, traffic warden in uniform, the Airport Company or an Airport Official when requested to do so.

7(10) **Filling Vacancies**

Where an Authorised Standing is laid out or marked in such a manner that Taxis or Private Hire Vehicle may only stand one behind the other, as soon as the first Taxi or Private Hire Vehicle in this line is hired, the drivers of all other Taxis or Private Hire Vehicle standing on the Authorised Standing shall drive their Vehicles forward each one space and spaces at the Authorised Standing shall not be filled in any other manner.

**7(11) Carriage of luggage**

The driver of a Taxi or Private Hire Vehicle so constructed or adapted as to be capable of carrying luggage shall when requested by a person who hires or seeks to hire the carriage:

- a. convey a reasonable quantity of luggage;
- b. afford reasonable assistance in loading and unloading luggage;
- c. afford reasonable assistance in removing luggage to or from the Terminal Building at which he may take up or set down such person.

**8. GENERAL****8(1) State Name and Address**

A person shall, if so requested to do so by a Constable or Airport Official, state his correct name and address and the purpose of his being on the Airport;

Should an Airport Official request a name and address they are to produce written evidence of their authority if required to do so.

**8(2) Vehicle Accident Reporting**

Where, on a part of the Airport to which the Road Traffic Enactments do not apply, any accident involving a Vehicle occurs by which:

- a. personal injury is caused to any person; or
- b. damage is caused:
  - (i) to any Vehicle;
  - (ii) to an Animal; or
  - (iii) to any other property constructed on, fixed to, growing in or otherwise forming part of the land on which the road in question is situated or land adjacent to such land;

that driver shall stop and give his name and address, the name and address of the owner of the Vehicle, the registration number or identification marks of the Vehicle and details of the accident to a Constable or Airport Official or any other person having reasonable grounds for requiring them, as soon as reasonably practicable but, in any event, no later than 24 hours after the accident.

### 8(3) **Aircraft Accident Reporting**

Where, on a part of the Airport to which the Road Traffic Enactments do not apply, any accident involving an Aircraft occurs:

a. if present at the time of the accident, the Aircraft commander (or, if the Aircraft is being towed, the tug-driver) shall stop and give:

- (i) his name and address;
- (ii) the name and address of the person who is the operator of the Aircraft at the time of the accident;
- (iii) the identification marks of the Aircraft; and
- (iv) details of the accident

to a Constable or Airport Official and/or any other person having reasonable grounds for requiring them, without delay;

b. the driver of any Vehicle involved shall stop and give:

- (i) his name and address;
- (ii) the name and address of the owner of the Vehicle;
- (iii) the registration number or identification marks of the Vehicle;  
and
- (iv) details of the accident

to a Constable or Airport Official or any other person having reasonable grounds for requiring them, as soon as reasonably practicable but, in any event, no later than 24 hours after the accident.

## 9. LOST PROPERTY

### 9(1) Application of Bylaws

These Bylaws shall apply in relation to the safe custody, re-delivery and disposal of any property or thing which, while not in proper custody, is found on any part of the Airport to which the public or passengers have access or in any Vehicle owned or operated by or on behalf of the Airport Company including any property or thing found on board an Aircraft, in a Taxi or on premises let by the Airport Company.

### 9(2) Person who finds property

Subject to the provisions of the Customs and Excise Acts, any person (other than a member of staff of the Airport or an Airport Official or a Constable) who finds property to which these Bylaws apply shall hand it as soon as reasonably practicable in the state in which he finds it to a member of staff of the Airport, an Airport Official or a Constable and inform that person of the place and circumstances in which it was found.

### 9(3) Property to be delivered to Lost Property Office

- a. Subject to any provisions of the Customs and Excise Acts, and paragraph (b) below, any member of staff of the Airport or an Airport Official or Constable to whom property is handed pursuant to Bylaw 9(2) or who himself finds any property to which these Bylaws apply shall, as soon as reasonably practicable and in any case before leaving the Airport, deliver such property for safe custody in the state in which it comes into his possession to the Lost Property Office and inform a member of staff of the Airport or an Airport Official at the Lost Property Office of the circumstances in which it was found.
- b. If before any lost property shall have been delivered for safe custody to the Lost Property Office under this Bylaw, it is claimed by a person who satisfies the member of staff of the Airport or an Airport Official or Constable, as the case may be, that he is the true owner, it shall be returned to that person, forthwith, without fee, on giving his name and address to the member of staff of the Airport or an Airport Official or Constable who shall, as soon as possible, report the facts and give the claimant's name and address and a description of the lost property to the Lost Property Office.

### 9(4) Records of lost property

Any lost property delivered to the Lost Property Office shall be retained in safe custody by the Airport Company or an Airport Official until claimed by the true owner thereof or disposed of in accordance with these Bylaws; and the Airport Company or an Airport Official shall keep for a period of not less than 12 months a record showing particulars of lost property (whether delivered to the Lost Property Office or disposed of pursuant to Bylaws 9(3) or 9(6)), the circumstances in which it was found and its disposal provided that:

- a. official documents, including licences, passports and aliens' identity books shall wherever practicable be returned forthwith to the appropriate government department, local authority or other body or person responsible for issuing them or for controlling or dealing with them;
- b. where the name and address of the true owner of any lost property, other than the documents referred to in the proceeding proviso, are readily ascertainable the Airport Company or an Airport Official shall forthwith notify him that the lost property is in their possession and may be claimed in accordance with these Bylaws.

9(5) **Claim of property**

If any lost property in the safe custody of the Airport Company is claimed and the claimant proves to the satisfaction of the Airport Company or an Airport Official that he is the true owner and gives his name and address to a member of staff of the Lost Property Office or an Airport Official, it shall thereupon be delivered to the claimant at the Lost Property Office upon payment of such reasonable charge as the Airport Company may from time to time fix for the return of any lost property delivered to the Lost Property Office.

9(6) **Disposal of property**

- a. If any lost property retained by the Airport Company or an Airport Official for safe custody in accordance with these Bylaws is not, within three months of the date when it was delivered to the Lost Property Office, re-delivered to a person pursuant to Bylaw 9(5) hereof the Airport Company or an Airport Official shall be entitled to sell it for the best price that can reasonably be obtained on the day.
- b. Notwithstanding the foregoing provisions of these Bylaws, if any lost property retained by the Airport Company or an Airport Official pursuant to these Bylaws is of a perishable nature and if, within 48 hours from the time when it was found, it has not been re-delivered

to a person pursuant to Bylaw 9(5) hereof, the Airport Company or an Airport Official shall be entitled to sell it at the best price that can reasonably be obtained or dispose of it as they think fit.

- c. Notwithstanding the foregoing provisions of these Bylaws, if any lost property retained by the Airport Company or an Airport Official pursuant to these Bylaws is of a negligible value and if, within 14 days from the time when it was found, it has not been re-delivered to a person pursuant to Bylaw 9(5) hereof, the Airport Company or an Airport Official shall be entitled to sell it at the best price that can reasonably be obtained or dispose of it as they think fit.
- d. Notwithstanding the foregoing provisions of these Bylaws any lost property which is or which becomes objectionable may forthwith be destroyed or otherwise disposed of in a reasonable manner.
- e. A sale under this Bylaw shall not prejudice the right, for a period of 12 months from the date on which the property came into the custody of the Airport Company or an Airport Official, of any true owner whose rights have been divested by the sale to be paid the proportion due to him of the residue of the proceeds of sale after deduction of any charge by the Airport Company or an Airport Official for the safe custody of the lost property and the Airport Company's or an Airport Official's reasonable costs.

#### 9(7) **Power to open packages etc**

Where any lost property is contained in a package, bag or other receptacle, a Constable or an Airport Official may cause such receptacle to be opened and the contents examined, or require the claimant to open it and submit it and its contents for examination, for the purpose of:

- a. identifying and tracing the owner of the lost property;
- b. ascertaining the nature of the contents; or
- c. satisfying the Airport Company or an Airport Official that the contents do not include any item or items which may put at risk the safety or security of the Airport, any Aircraft or any air navigation installation;

and if any item or items referred to in (c) above are found, they shall be handed to a Constable or Airport Official immediately.

## **10. REVOCATION OF BYLAWS**

All previous Bylaws of the Airport are hereby revoked.

EXECUTED AS A DEED by  
**CORNWALL AIRPORT LIMITED**  
acting by two directors

Director:

Name:

Signature:

Director

Name:

Signature:

Dated

2017

The foregoing Bylaws are hereby confirmed by the Secretary of State for

Transport and shall come into operation on

Date

.....  
..... 2017

SIGNED BY

.....  
Head of Airports Policy Division by Authority of the Secretary of State