



CORNWALL AIRPORT LTD

JOB DESCRIPTION

JOB TITLE:	Trainee Fire Fighter
GRADE:	Fire Fighter in development
HOURS:	40 hours per week on a shift work basis
RESPONSIBLE TO:	Reporting to the appropriate supervisory manager
DIRECT SUPERVISORY RESPONSIBILITY FOR:	N/A
INDIRECT SUPERVISORY RESPONSIBILITY FOR:	N/A

IMPORTANT FUNCTIONAL RELATIONSHIPS

INTERNAL: Airport Staff within ATC, ATE & Terminal Operations

EXTERNAL: External Emergency Services, External Training Providers

MAIN PURPOSE OF JOB:

The principal objective of a Fire-fighter is to save lives in the event of an aircraft accident or incident.

MAIN RESPONSIBILITIES

1. To respond to requests for assistance in accordance with the companies emergency plan.
2. To maintain competence as a firefighter in accordance with the company training programme and EASA ADR OPS.
3. Maintenance of personal fitness in accordance with departmental standards. Staff are, therefore, encouraged to use station fitness equipment provided.
4. Maintain full compliance with the Company's Health and Safety policy.
5. Use any protective clothing, safety devices, equipment, machinery, dangerous substances and transport correctly, and in accordance with training and instructions.
6. Report promptly to their immediate supervisor, all accidents, incidents, hazards, unsafe work situations, shortcomings in health and safety arrangements, whether or not personal injury has occurred.
7. Conduct tests and inspections of appliances and equipment in accordance with the documented procedures. Record the result of the test or inspection in accordance with procedures.

8. Responsible for ensuring that you are familiar with the RFFS Operational Procedure Manuals and all other operational and relevant manuals pertaining to the RFFS operation.
9. Responsible for ensuring that you are familiar with any risk assessments pertaining to the RFFS operation prior to carrying out the activity.
10. Responsible for ensuring that you are familiar with the relevant COSHH data sheets for substances pertaining to the RFFS operation.
11. Maintenance of clothing including working wear and PPE and that it is in a clean and serviceable condition. Any deficiencies or defects are reported to the Supervisor.
12. Maintain a high standard of cleanliness and tidiness in workplace areas.
13. Undertake all tasks and instructions given by their supervisors and/or managers including extraneous duties which may include conducting airfield surface inspections, runway friction measuring, wildlife management, baggage handling, SEP functions, distribution of red diesel, FOD Bossing, temperature screening snow clearing and de-icing on runways and aprons.
14. Co-operate with other Company employees to enable those persons to carry out their duties.
15. Carry out any other reasonable task for which you are competent.

The above is intended to provide a clear and concise statement of the present **MAJOR TASKS** and **ACTIVITIES** of the job. It is not an exhaustive list of all its detailed duties.

RULES & PROCEDURES

1. To be aware of and adhere to applicable rules, regulations, legislation and procedures e.g. Equal Opportunities Policy/Code of Conduct, national legislation (Health & Safety, Data Protection).
2. To maintain confidentiality of information acquired in the course of undertaking duties for the department.
3. To be responsible for your own self-development, undertaking training as appropriate.

Job Description prepared by: Paul Moss / Giles Benney

Role: Station Manager / Watch Manager

Date prepared: February 2021

Signed: _____

Name of Job
Holder

Date: _____